

Friends of Farallone

PTA Board Meeting Minutes

October 5 2004

Board Members Present Marian Lacey, Carol Joyce, Deb Silveria, Diane Purucker, Chris Bazzill, Dolores Goulet, Barbara Capers, Deanna Barnes, Mitzi Glasson, Mike Bachicha, Dave Mell, Robin Greenblat, Jacque Gerard

Others Present: Nina Greely, Theresa McNaughton, Christina Poos, Wendy Padua, Yolanda C. Novelo

- I. **Call to Order** The meeting was called to order at 6:30 pm.
- II. **Approval of Minutes** A motion was made to approve the minutes from September 7, 2004 and unanimously passed..
President's Report-Marian Lacey thanked Theresa McNaughton for her work on the newsletter. Marian introduced several parents who are considering positions with the PTA: Yolanda Novelo-outreach to Spanish speaking families; Wenda Padua-Community outreach; and Nina Greely-Parent Education. Marian noted the website is up to date and acknowledged Clark Capers' efforts. She noted the process to amend the Bylaws will be discussed in November and advised the Board that the November meeting will be held on November 9th because of Election Day. Finally, Marian indicated that there will be two babysitters available for the General meeting.
- III. **Principal's Report**-For Mike's report see the minutes of the General Meeting..
- IV. **Treasurer's Report**-Dolores Goulet provided a Balance Sheet and Expense Report, noting the balance of \$28,925. Dolores indicated that she put the \$10,000 from the uncashed check to CUSD back in the Balance Sheet.
- V. **Ongoing Business**
 - A. CUSD check for \$10,000 In accordance with a motion made at the September 7, 2004 meeting, Carol Joyce reported her findings on the history of the uncashed check to Cabrillo Unified School District (CUSD): The check was issued in March 2003 after it was mentioned as part of the treasurer's report. The original motion approving a \$10,000 donation to CUSD was passed during the May 7, 2002 meeting. The minutes stated: "Mimi reviewed Measure A figures and stated Kings Mountain \$50,000 pulled out and the Noyce grant is in question. A lot contributed in the last four years. Mimi reviewed budget thoroughly and \$10,000 debated. Motion was made and approved to allocate \$10,000 to the CUSD unconditionally in two \$5,000 payments, October 2002 and March

2002 (s9c). \$7,000 additionally from Site Council.” The \$10,000 donation was also discussed at the September 10, 2002 PTA meeting. Under the heading Point of Clarification the minutes read: “QUESTION: Why was \$10,000 donated to CUSD? ANSWER: FOF PTA approved the donation (1st payment due 10/02 and 2nd payment due 03/03) to help the district offset budget cuts affecting K and 3rd grade class size reductions, reading literacy, custodial services, etc.

Based on this information, Carol concluded that the October check for \$5,000 was not issued (confirmed by Dolores) and in March 2003 this oversight was discovered and the solution was to issue a check for \$10,000. As the Board learned at the September 7, 2004, the March 2003 check was not delivered to the Board which raises the question of what to do with the \$10,000 donation. Carol advised that her research into Robert’s Rules of Order indicates that it is too late to revisit the May 2002 motion; however, the Board can make a new motion to address the issue. Robert’s Rule of Order states that early motions can not be undone if action has been taken or a third party has relied on the motion. The Board thanked Carol for her report and in the interest of time decided to table the matter without taking further action until the November meeting.

- B. Pumpkin Festival Update Mitzi Glasson advised that the fundraiser was coming together and she will need volunteers the weekend of the Pumpkin Festival. She indicated that PTA membership was going well with 98 members to date.
- C. Update on Open Positions-Marian Lacey indicated that with the new volunteers introduced during her report the open positions are: Recording Secretary, School Beautification Liaison, 5th Grade Barbecue/promotions

VIII Adjournment

The meeting was adjourned at 7:05 pm